

研究生室座位使用規則 Regulations for Use of Research Room

1. 研究室為公共空間，亦為本中心之財產，學生應愛護座位相關用品設備，如桌子、椅子及活動櫃，遇有正常損壞時應通知本中心行政組處理。

The research rooms are public areas, and the property of the center. The facilities and equipment in the research rooms should be maintained properly. The users should inform the CSRSR office (R2-101) once there is any damage caused.

2. 學生於修業期間辦理休學者，請完成座位清潔後，至本中心行政組辦理遷出手續。延畢生及畢業生應依該學年度校曆所訂辦理離校手續截止日前將座位清理完畢。

The students who apply for suspension from school should clear up their research room seat, and then complete the move-out procedure in the CSRSR office (R2-101). The graduate students, and the students, who postpone graduation, should clear up their research room seat before the deadline for completing the procedures of leaving school.

3. 最後離開研究室的學生，請務必關閉包含電燈及冷氣等電源。

The last student who leaves the research room, please SWITCH OFF the power including the lights and the air conditioners, etc.

4. 基於安全考量，研究室不得私自擅與他人交換或借由他人使用，不得作為寢室留宿過夜或其他不當用途。

For security reason, it is strictly prohibited to transfer the right to use of the research room without the supervising approval. The rooms can only be used for academic purposes. NO personnel are allowed to stay overnight in the student research room.

5. 凡違反上述之各項規定，若查證屬實，本中心可隨時停止研究室之使用權。

Failure to abide by the above regulations will result in the revocation of the privileges to use the student research rooms.

太空及遙測研究中心 啟